

# Activating & Deactivating Agency Prospect GeoGrids

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# Activating Agency Prospect GeoGrids

# Activating Prospect GeoGrids

To access this area, log into the platform with the user account who has the ownership role for the agency account for which you want to activate Prospect GeoGrids.

Click **GeoGrids** in the menu on the left hand side of the page.

Nearby Now

New Account

AGENCY

Agency Account Settings

Agency Team

AGENCY PORTFOLIO

GeoGrids

New

Dashboard

Account Roster

Account Activity

Account Performance

Payment Reconciliation

SUPPORT

Knowledge Base

Help Ticket

Help Chat

Local Marketing Agency

Agency Account Dashboard

Account Portfolio Stats

Active Accounts183

Checkins1,247,044

Photos130,300

Videos306

Review Requests847,918

Completed Reviews159,462

Review Conversion18.81 %

Average Rating4.90

Agency Report Catalog

Account Performance

Account Activity

Account Roster

Payment Reconciliation

Account Locations

MapSatellite

Map of the United States and Canada showing account locations. Red pins indicate specific locations, and yellow circles with numbers represent GeoGrids. The map includes state and province names, major cities, and geographical features like the Gulf of Mexico and the Atlantic Ocean.

# Activating Prospect GeoGrids

This will take you to the Agency GeoGrid List page. This page will show you all the client grids that have been setup for clients of your agency, if any.

Click the **Prospect GeoGrids** tab.

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Agency GeoGrid List

Showing your 20 Most Recent Client GeoGrids

Client GeoGrids

Prospect GeoGrids

search client grids

Beakers Heating and Air Conditioning

3 Active Grids

Beakers | AC Repair

ac repair

9 × 9

81

Weekly

Nov 27 2023 (8 days ago)

GAR

5.20

TGP/TRP

81 / 81

SLM

100 %

MVP

2.89

Beakers | AC Service

ac service

9 × 9

81

Weekly

Nov 27 2023 (8 days ago)

GAR

4.05

TGP/TRP

81 / 81

SLM

100 %

MVP

2.40

Beakers | HVAC Repair

hvac repair

9 × 9

1

Weekly

Nov 27 2023 (8 days ago)

GAR

5.40

TGP/TRP

81 / 79

SLM

98 %

MVP

3.16

All Right Irrigation & Lighting

2 Active Grids

All Right | Metro

irrigation companies

9 × 9

81

Monthly

Nov 28 2023 (8 days ago)

GAR

6.44

TGP/TRP

81 / 81

SLM

100 %

MVP

3.84

All Right | Metro

lawn sprinkler svstem

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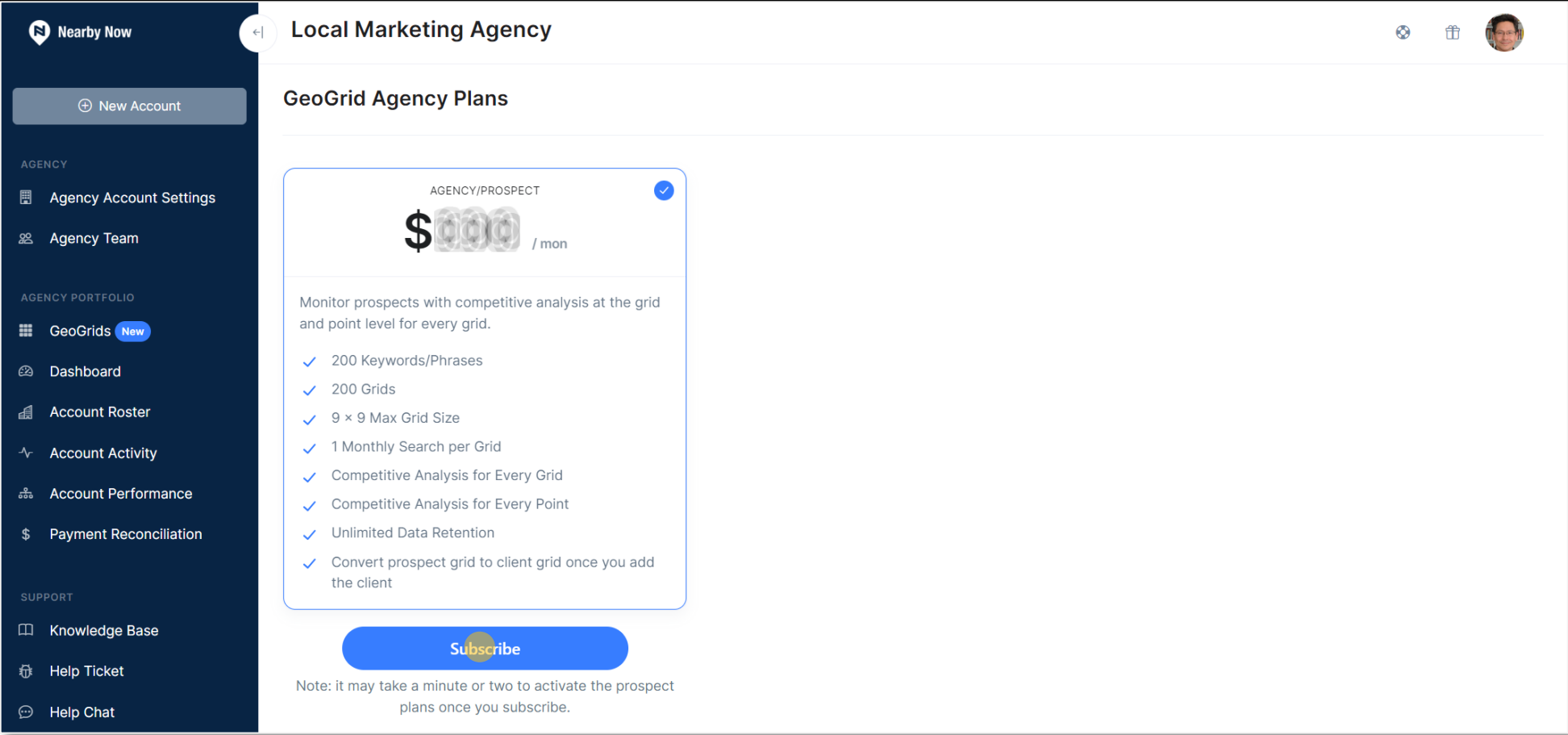
# Activating Prospect GeoGrids

On the *GeoGrid Agency Plans* page, review the plan and click **Subscribe**.

If your agency is setup for ACH billing, rather than credit card billing, you’ve finished setting up Prospect GeoGrids. It may take a minute or two to finish activation, but you can return to this page in a few minutes to begin creating Prospect GeoGrids.

Please note:

- If you see a page entitled *Prospect GeoGrid List*, which includes a blue *+ New Prospect Grid* button in the upper right, Prospect GeoGrids have already been activated on your account.



# Activating Prospect GeoGrids

If your agency is *not* setup for ACH billing, you will need to enter credit card information.

Enter all the required information and click Subscribe to complete the process.

Please bear in mind that it may take a minute or two to finish activation, but you can return to this page in a few minutes to begin creating Prospect GeoGrids.

Nearby Now

Subscribe to Agency/Prospect GeoGrid

\$100.00 per month

Pay with card

Emaillocalmarketingagencyowner@gmail.co...

Card information

1234 1234 1234 1234

CVCVISAMasterCardDiscoverAmerican Express

MM / YYCVCV

Cardholder name

Full name on card

Country or region

United States

ZIP

Subscribe

By confirming your subscription, you allow Nearby Now, LLC to charge you for future payments in accordance with their terms. You can always cancel your subscription.

Powered by stripe

Terms

Privacy

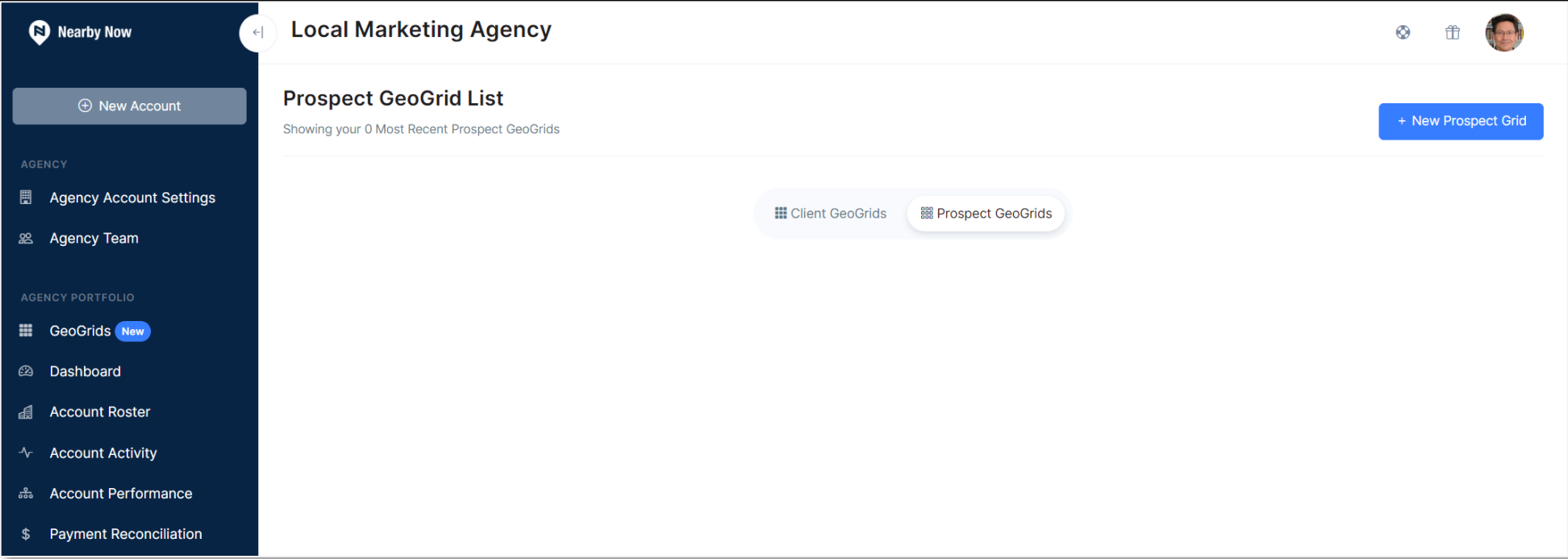
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# Activating Prospect GeoGrids

**Success!** You have activated Prospect GeoGrids.

It may take a few minutes to finish the activation process.

You will know the activation process is complete if you see the page at the right if you go to **GeoGrids** in the left menu, and click the **Prospect GeoGrids** tab.



# Deactivating Agency Prospect GeoGrids



# Deactivating Agency Prospect GeoGrids

To deactivate Prospect GeoGrids, please have your account owner submit a ticket requesting assistance by clicking **Help Ticket** or **Help Chat** options in the left menu.

Alternatively, they can send an email to [support@nearbynow.co](mailto:support@nearbynow.co), but please make sure they use the same email address that is used on the user account in Nearby Now that owns your agency business account.

Whichever way you contact us for assistance with deactivation, we will respond with next steps to complete the process.

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